

**Name**  
Address  
Phone  
Email

**Summary:** 3-5 sentences that give an overview of what you do on a daily basis and highlights of your career.

Example: Twelve years of information technology experience within SAP technical environment utilizing ABAP, iDOCS and BW. Started as a programmer and held increasingly more responsible positions doing design, developed technical and functional specs, coding, testing and debugging. Demonstrated capabilities developing order entry systems and financial applications. Able to communicate effectively with co-workers, supervisors and clients/end-users. Organized, flexible and detail-oriented.

**Technical Summary:**

Hardware/Operating Systems:  
Software:SAP R3  
Communications:  
Functional Applications:

**Professional Experience:**

9/88-Present	<b>Employer Name</b> <b>Title</b>	City,State
	Responsible for...	
	Projects included:...	
10/85-9/88	<b>Employer Name</b> <b>Title</b>	City,State
	Responsible for...	
	Projects included:...	
09/73-10/85	<b>Employer Name</b> <b>Title</b>	City,State
	Responsible for...	
	Projects included:...	

**References:** Available upon Request